

# RULES AND POLICIES

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## Lakeshore Dance and Gymnastics

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### PAYMENTS:

**Tuition payments are due by the 7th of every month.** If you have not paid by the 7th, you will be charged a 10% late fee. Sorry, no exceptions. **We have a strict NO REFUND POLICY and DO NOT ADJUST BILLS.** We accept cash, check, or credit card at the office (no American express please), or credit card by phone. You can stop by the office anytime as well.

There are 36 weeks in our Fall to Spring session. Your tuition is based on the number of classes in our complete season (36) and divided into 9 monthly payments. Regardless of how many lessons fall in that month - be it 3, 4, or 5 you will be billed for a full month. All holidays and closings have been figured into our season. Everyone will get 36 weeks. See chart on the payment schedule page online for exact dates.

NSF - \$30. for all returned checks

Team Classes: We have a NO refund policy on team. We ask that when possible, to try and schedule vacations around when the studio is closed. The only time we offer adjustment on tuition is due to an injury.

**WE ADHERE TO A NO REFUND POLICY and DO NOT ADJUST BILLS, WE WILL GIVE CREDIT TOWARD CLASSES.**

**CLASS INFORMATION:** We have an end of the year show in Dance, Cheerleading, and Gymnastics. We try to instill fun and excellence by providing quality staff in a safe environment. Please see our class description page for information on the different gymnastics classes.

If you miss a class, you may make-up on another day in a class of the same level or below. Make ups classes must be done when actively enrolled. You are required to call ahead to reserve a make-up class. No make ups for scheduled studio closings, these closings are figured into our 36 week calendar.

\*\*No make-ups for any team class.\*\*

**REGISTRATION:** The required registration fee is our secondary insurance coverage.

Gymnastics/Cheerleading: 1st family member \$37., 2nd family member \$12, 3rd family member \$7.

Dance: 1st family member \$27., 2nd family member \$12., 3rd family member \$7.

You may register with any major credit card (no american express please) by phone, or by mail with a check payable to Lakeshore Dance and Gymnastics. You may also come in at any time.

**SKILL EVALUATION:** If your child has previous gymnastics experience, but you do not know the level of your child you may call for an appointment to be skill evaluated.

**DISCOUNTS:** 10% off 2nd family member, 20% 3rd family member, 20% off for twins (2nd child).

\*\*Excluding team classes which already receive a discounted price.\*\*

50% off when a student adds a second gymnastics class or 50% off when you add a classical ballet class to gymnastics or dance for 8 years and older.

40% off dance when adding it to a gymnastics class.

30% off the lesser tuition price when enrolled in 2 different dance classes.

Please be aware that some restrictions may apply, please call for details.

**STUDIO CLOSINGS:** We **do not** close for bad weather unless severe, stay tuned to your local tv station for any closings. We **do not** close for Presidents day or MLK day. We **do** close for Labor day, Memorial day, Thanksgiving day, Christmas day, and New Years day. We have a spring and winter break that happens around Christmas, Passover and Easter.

**APPAREL FOR CLASS: DANCE:** 3 to 4 yrs Creative and 5 to 6 yrs Combo classes wear pink leotard, pink tights, pink ballet slippers, and tan tap shoes. 7 yrs & up and Dance & Gym Combo classes wear black leotard, pink tights, pink ballet slippers, and tan tap shoes. **HIP HOP** students wear loose fitting cloths, proper dance hip hop or jazz shoes, no jeans.

**GYMNASTICS:** Girl's wear leotard or bike shorts and a t-shirt. Boy's wear sweatpants or shorts and t-shirt. For all gymnasts: socks or bare feet only, no shoes. No buckles, zippers, jeans, or loose fitting clothes.

**Please continue to second page.**

**MISCELLANEOUS:** [Please keep all small children off the gym equipment.](#) Students should not be on equipment without an instructor present. No street shoes on the mats, gym, or dance floors.

**COMMUNICATION**- Please feel free to bring to our attention any questions, problems or concerns you might have. Please let the coaches teach the class. You entrust us with your most precious possession, now trust that we know what we are doing. If you see something you do not like or disapprove of, please let the office know and we will address it immediately. If you see something you do like, please let us know as well. We like to hear that our customers are happy, it is only through your feedback that we can continue to improve and meet your needs.

**WELCOME & THANKS:** for choosing Lakeshore as your dance, gym, cheer, and fitness facility. We strive for excellence to provide the best in quality, instruction, and staff.